



Dear Applicant

Lawrence Batley Theatre Box Office 01484 430528
Queen's Square Administration 01484 425282
Queen Street Fax 01484 425336
Huddersfield Email theatre@thelbt.org
HD1 2SP Online www.thelbt.org

RE: COMMUNITY ENGAGEMENT OFFICER

Thank you for your interest in the LBT and the position of Community Engagement Officer.

This is an exciting time for the LBT. We have strengthened our artistic programme, expanded Community Outreach and invigorated our marketing campaigns. This marks the beginning of our ambition to increase performances and attendances at the theatre, make new partnerships and raise our profile as an exceptional quality, creative and inclusive organisation. You will see from the *Additional Information* that this is a busy and energetic theatre which is making things happen.

To tell you more about the role and our venue we have enclosed the following:

- **Latest Season Brochure (download from www.thelbt.org)**
For your information about what we have on and as an example of our print.
- **Job Profile**
Outlining the role, the skills and experience that we are looking for from people who are applying and the terms on which we offer the position.
- **Additional Information**
This provides background information on the LBT and our activities.
- **Application Form**
Please complete and return this to us if you are interested in applying for this position. Ensure you describe how you think you meet our requirements.
- **Equal Opportunities Monitoring Form**
You do not have to fill this in but if you do complete and return it we can see who our recruitment campaigns are reaching.

The deadline for completed applications is **12 Noon, Tuesday 14th February 2012.**

Applications may be submitted by post to the above address or emailed to theatre@thelbt.org. If you email your application and you are invited for an interview, you will be asked to sign it then. Applications should be marked 'Confidential' and sent to the Administration Department.

Please note that interviews will be held on **Thursday 23rd February 2012.**

Thank you for your interest in LBT.

Sofi Lundgren
Head of Community Engagement

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Registered Number
1504033 England

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